Students can visit our online job board and create an account to view available job positions. The steps are as follows:

- Go to https://www.collegecentral.com/vtc/:
- Create an account:
 - Click on the blue 'Sign Up' at the bottom:



- SIGN UP:
 - Select I am... a Student
 - Enter email address
 - Click SIGN UP

SIGN UP	×
Sign up now to join College Central Network [®] . USER TYPE	
a Student	
EMAIL ADDRESS	
ewhooley@vtc.edu	
SIGN UP	

- Student Registration:
 - Enter your VTC User ID for the User ID
 - i.e., my VTC User ID is: erc02020
 - Create a password
 - Click Continue
- Registration Information
 - Enter in all required fields (marked with a Red asterisk) and other fields as you see fit
 - For Job Interests please include Work Study
 - Agree to the Terms of Service
 - Submit Information
- o Registration Complete
 - You will receive a Welcome email from College Central Network



Your account Dashboard will look like this:

Click on Search – My School's Jobs

- Dashboard						
	: Tu shnical College					
🕅 Search - My School's Jobs	Search – My School's Jobs					
Search - Jobs Central [®]	View jobs and other opportunities posted directly to Vermont Technica	College.				
Search - Intern Central [®]	Search – Jobs Central [®]					
Ay Résumés	Search and apply for jobs on the Jobs Central national job board.					
🖻 My Career Portfolio	Search – Intern Central [®]					
🛗 Events & Programs	Launch your career with the Intern Central national internship board.					
Announcements		_				
Career Podcasts	Media Library	^	Headlines			
My Job Search History	Podcasts		Follow-Up Steps After The Interview: Strategies to Help You Get the Offer There is no "secret trick" or "magic bullet" that will get the employer to offer you the job. However, there are strategies you can use to influence the employer's decision and fineses the process. "B Read More			
C Report Offers/Hires	College Central [™] Listen here!					
My Account	Podcasts		So You Think You Know How to Think?			
Change My Status			You probably haven't heard the axiom, "It's not what you think but how you			

- Select Work Study from the menu located just above 'View Jobs by Job Type'
- Click on View Jobs by Job Type

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₪ Search - My School's Jobs ≣ Search - Jobs Central [®]	My School's Jobs View ALL jobs posted to your school exclusively: View All Jobs		Enter keywords separated by spaces		
Search - Intern Central [®]			earch Company Name, Job Title, Job Description, Special Skills, Other		
🖹 My Résumés			A unements.		
My Career Portfolio			V Jobs by Keywords		
Events & Programs	View jobs posted for a Major*:		View jobs by Job Type [*] :		
Announcements	Select a Major	~	Work Study	-	
Career Podcasts	[*] Majors sought by employers posting jobs exclusively to your school.		[*] Job Types offered by employers posting jobs exclusively to your school.		
My Job Search History	View Jobs for a Major		View Jobs by Job Type		
分 Report Offers/Hires	Use the Advanced Search for additional criteria such as Job ID, Degree, Locati	on, Sch	nool Job ID, and Job Targets.		
🔆 My Account	• 3 Saved Jobs		⊘ 0 Applied Jok	s	
Change My Status	Listing of job postings on this site should not be deemed as a representation 1 College expressly disclaims any liability which results from any applicant's res changes to or deny access to the online job board at its sole discretion. All co	oy Vern ponse ncerns	nont Technical College of an employer's fitness or credentials. Vermont Technical to any job posted on this site. Vermont Technical College reserves the right to mal and issues should be brought to our attention via an email to the Career Services.	ĸe	

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Office at kbooska@vtc.edu. For your privacy and protection when applying to a job online, never give your social security number to a prospective employer, provide credit card or bank account information, or perform any sort of monetary transaction.