

1 PROJECT UPDATE

PROJECT MANAGEMENT
DOCUMENTATION

VERMONT TECH

TRANSITION ADVISORY
TASKFORCE

PROJECT UPDATE REPORT

Project Name: Establishing a culture of assessment at Vermont Tech	Author/Date: February 15, 2022 Ana Gaillat, chair
1. Project Update	
Reporting Period (From Date/To Date): October 2021 - February 2022	
Work Completed This Period: <ul style="list-style-type: none">- The committee started its activities after some delay intended to put its activities in synch with the hire of the Assessment Coaches.- Full committee meetings were carried out where the job description and posting for the Assessment Coaches were discussed.- The positions were posted and Joyce Twing and Alison Cornwall were hired for them, as part of a 3-credit reassigned time exchange.- The group participated in a WEAVE orientation, which was followed by additional "power user" training for the Coaches.- The Coaches are developing sample WEAVE pages to share with Department Chairs/Program Directors, which will be presented at a zoom meeting with said constituencies.	
What's Going Well: The group, under the leadership of the Coaches is developing a good process for implementation and training on WEAVE, which will be followed by an Assessment Day (under planning) later in the semester.	
What's Not Going Well: Different constituencies are at different levels of "know how", so attention needs to be given to it in order not to underserve any group.	
KPIs (key performance indicators): N/A at this time.	
Resources Needed (data, funding, other): <ul style="list-style-type: none">- Continuation of the Assessment Coaches positions into the Fall semester	
Suggestions: <ul style="list-style-type: none">- N/A at this time	
Project Changes: N/A at this time.	
Other Information:	

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N/A at this time.

2. Project Schedule

Insert or attach a current Tracking Gantt

Under development.