

## For PARENT Borrowers – How to Complete the Master Promissory Note (MPN)

- 1) Go to: <https://studentaid.gov/>
- 2) Log-in with your specific FSA ID credentials (using your students FSA ID will not work)
- 3) Click on 'Complete Aid Process' and select #04 'Sign Loan Agreement – Complete a MPN'

Federal Student Aid  
An Office of the U.S. Department of Education

UNDERSTAND  
AID

APPLY FOR  
AID

COMPLETE AID  
PROCESS

MANAGE  
LOANS

### Complete the Financial Aid Process

You've accomplished the most important task—submitting the *Free Application for Federal Student Aid (FAFSA®)* form. Find out what you need to do next.

### Next Steps

There are a few more steps in the financial aid process.

01  
Get Informed

[Find out how aid is calculated.](#)

02  
Compare Aid Offers

[Review schools' financial aid packages.](#)

03  
Reply to Aid Offer

[Accept aid from your chosen school.](#)

04  
Sign Loan Agreement

[Complete a Master Promissory Note \(MPN\).](#)

- 4) Choose the Direct Loan MPN 'I'm a Parent of an Undergrad Student' – Click on Start  
Choose the Direct Loan MPN you want to preview or complete

 <p><b>I'm an Undergraduate Student</b> MPN for Subsidized/Unsubsidized Loans Use this MPN for Direct Subsidized Loans and Direct Unsubsidized Loans available to eligible undergraduate students. <a href="#">Learn More</a></p>	<p>Start</p> <p><small>OMB No. 1845-0007 • Form Approved</small></p>
 <p><b>I'm a Graduate/Professional Student</b> PLUS MPN or MPN for Subsidized/Unsubsidized Loans for Graduate/Professional Students Find and use the MPN that you need as a graduate or professional degree student to borrow federal student loans. Graduate/professional students can be eligible for Direct Unsubsidized Loans, Direct PLUS Loans, or both. You need to complete an MPN for each loan type you intend to receive. You should request Direct Unsubsidized Loans up to your full eligibility before borrowing Direct PLUS Loans. <a href="#">Learn More</a></p>	<p>Select MPN Type</p> <p><small>OMB No. 1845-0007 • Form Approved</small></p>
 <p><b>I'm a Parent of an Undergraduate Student</b> PLUS MPN for Parents of Dependent Undergraduate Students Use this MPN for Direct PLUS Loans available to eligible parents of eligible dependent undergraduate students. <a href="#">Learn More</a></p>	<p>Start</p> <p><small>OMB No. 1845-0007 • Form Approved</small></p>

- 5) Follow the prompts, answer all questions, and sign and submit at Step 5. You will get a confirmation email when complete.