

VERMONT TECH

Office of Academic Dean Academic Incident Report

The purpose of this form is to report an academic related incident, including, but not limited to, complaints, concerns, conflicts, and problems relating to academics, courses, faculty, students, or academic facilities. If this is an emergency, please contact Public Safety at (802) 728-1292 or call 911 immediately. If this is an incident involving suspected discrimination or sexual harassment, please contact Mary Kathryn Juskiewicz at mjuskiewicz@vtc.edu. In all cases, we will attempt to investigate and resolve incidences on a timely basis.

Your Name	
Date of this report	
Your role (student, faculty, etc.)	
If you are a student, please indicate your major, your expected year of graduation, and home campus	
Your email address	
Your phone number	
Date or dates of incident(s)	
Other people involved in the incident (if any) and their roles	
Please describe the incident (or attach other documents)	

Please attach or describe any evidence or supporting documentation if appropriate or available.	
Is there any other information you feel is important?	

Please send a copy of this form to:

Office of Academic Affairs

academicaffairs@vtc.edu

If you have any questions, please contact Dean Gaillat.