

# CHANGE FORM

The decision to accept all, some, or none of your financial aid is up to you. Use this form to tell us if you want changes to your financial aid offer.

Complete this form **only** if you want to decline or revise all or part of the financial aid listed on your Offer Letter. Put this form aside if you are accepting all of the aid offered. Please refer to the Financial Aid Terms and Conditions on your Offer Letter for information about the types of aid that you have been awarded. Return this form to the Financial Aid office to make changes.

**Student Name:** \_\_\_\_\_ **Vermont Tech Student ID#:** \_\_\_\_\_  
(PLEASE PRINT)

## Check one:

- I **will not attend** Vermont Tech during the current academic year.
- I **will attend** Vermont Tech; however, I wish to decline all of the financial aid offered to me.
- I will be **graduating** at the end of the fall semester. Please cancel my spring Financial Aid.

I wish to **decline or revise** a portion of the financial aid offered to me as follows:

Award Name <i>(as listed on your award offer)</i>	Total Amount Offered*	New Amount Requested** <i>(Enter \$0 if declining)</i>	Declined or Revised <i>(Please circle one)</i>
_____	_____	_____	Declined or Revised
_____	_____	_____	Declined or Revised
_____	_____	_____	Declined or Revised
_____	_____	_____	Declined or Revised

\*Please list full year amount of award unless you want to make changes to only one term, in which case specify term you want to decline or revise.

\*\*Must be **less than** the amount offered. The new amount requested will be distributed proportionally across terms, based on your enrollment status, unless you provide other instructions. You may use the reverse side of this form to explain your request.

**Comments:** Please include any additional information such as accepting additional unsubsidized Direct Loan due to Plus Loan denial, intending to register part time, or wishing to increase Federal Work Study eligibility:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_