

VERMONT TECH NURSING

Practical Nursing and Associate Degree Nursing Student Return Policy			
Reason for Leaving	Action	Readmission Requirements	Skills, Medication, and Assessment Evaluations
<p><u>Immediate Administrative Program Dismissal Due To:</u></p> <p><i>Clinical Failure Due to Unsafe Practice</i></p> <p style="text-align: center;">OR</p> <p><i>Other Egregious act of a Grave Nature.</i></p>	<p>1. The student is not eligible for readmission to the Vermont Tech Nursing program(s).</p>	<p>None</p>	<p>None</p>
<p><u>Failure to Progress Program Dismissal Due To:</u></p> <p><i>Clinical Failure</i></p> <p style="text-align: center;">OR</p> <p><i>Academic Failure With Return Within One Year (not due to unsafe or egregious act).</i></p> <p style="text-align: center;">OR</p> <p><u>Failure to Progress Secondary to Student Withdrawal</u></p>	<p>1. Within one year, the student is eligible to re-enroll in the semester failed (either Winter [PNs], Spring [ADNs], or Spring II [PNs] semesters).</p> <p>2. Returning students must re-take ALL NUR courses and any failed general education courses in the returning semester forward.</p>	<p>1. A Request for Return letter and action plan must be submitted to the Associate Dean of Nursing.</p> <p>2. The action plan must include:</p> <ul style="list-style-type: none"> a. A summary of the student's other obligations. b. A time management plan. c. A performance improvement plan that will demonstrate the student's ability to ensure success in the nursing program. <p>3. All student requests will be reviewed by the regional and/or program faculty.</p> <p>4. The faculty will recommend to the Associate Dean of Nursing whether the student should be re-admitted or not.</p> <p>5. The Associate Dean of Nursing will notify the student of the decision by letter or electronically.</p>	<p>1. Practical Nursing students must pass:</p> <ul style="list-style-type: none"> a. Skills Performance Evaluation b. Medication Administration Exam for Spring II semester returning students <p>2. Associate Degree Students must pass:</p> <ul style="list-style-type: none"> a. Skills Performance Evaluation b. Medication Administration Exam <p>3. The Skills Performance Evaluation day for all potential returning students will take place on the Randolph campus on the following schedule:</p> <ul style="list-style-type: none"> a. October – for students returning to winter/spring semesters. Day TBD. b. February – for students returning to spring II semester. Day TBD. <p>4. The potential returning student will be evaluated by two instructors who will</p>

		<ol style="list-style-type: none"> 6. To re-enroll in the nursing program, the potential returning student must reactivate their admission file and fulfill all admission requirements set by the Vermont Tech Admissions Department. 7. The accepted returning student will update their CastleBranch account, including redoing their background check, fingerprinting and drug screen, as required by their site. 	<p>not be, and have not been, their clinical instructors.</p> <ol style="list-style-type: none"> 5. The potential returning student will be notified by Admissions of passing or failing the Skills Performance Evaluation and, if applicable, the Medication Administration Exam, within one week.
<p><u><i>Failure to Progress Program Dismissal Due To:</i></u></p> <p><i>Clinical or Academic Failure in the Fall Semester</i></p> <p><i>OR</i></p> <p><i>Clinical or Academic Failure After Returned Once Already</i></p>	<ol style="list-style-type: none"> 1. The student must re-enroll and begin in the fall semester of the program failed. 	<ol style="list-style-type: none"> 1. To re-enroll in the nursing program, the potential returning student must reactivate their admission file and fulfill all admission requirements set by the Vermont Tech Admissions Department. 	

Bachelor's Degree Nursing Student Return Policy

Type of Failure	Action	Readmission Requirements	Skills, Medication and Assessment Tests
<i>BSN Student With One Course Failure.</i>	1. Must repeat and pass the course once within one year.	None	None
<u><i>Immediate Administrative Program Dismissal Due To:</i></u> <i>Preceptorship Failure Due to Unsafe Practice</i> <i>OR</i> <i>Other Egregious act of a Grave Nature.</i>	1. The student is not eligible for readmission to the Vermont Tech Nursing program.	None	None
<u><i>Program Dismissal Due To:</i></u> <i>BSN Student With Two Course Failures.</i> <i>OR</i> <i>Preceptorship Failure or Dismissal (Not Due to Unsafe Practice)</i>	1. The student is eligible to reapply to the program within the six-year program completion window. 2. The student must re-enroll in the program and must repeat, and pass, the failed courses/preceptorship.	1. A request to return letter and action plan must be submitted to the Associate Dean of Nursing. 2. The action plan must include: a. A summary of the student's other obligations. b. A time management plan. c. A performance improvement plan that will demonstrate the student's ability to ensure success in the nursing program. 3. All student requests will be reviewed by the program faculty. 4. The faculty will recommend to the Associate Dean of Nursing whether the student should be re-admitted or not. 5. The Associate Dean of Nursing will notify the student of the decision by letter or electronically. 6. To re-enroll in the nursing program, the potential returning student must reactivate their admission file and fulfill all admission	1. The returning student must update their BSN portfolio documentation (required student documents, reflective statements, and preceptorship evaluations) for failed preceptorship course and portfolio assignments from repeated NUR courses.

		<p>requirements set by the Vermont Tech Admissions Department.</p> <p>7. The accepted returning student will update their CastleBranch account, including redoing their background check, fingerprinting and drug screen, depending on preceptorship site.</p>	
<p><i>BSN Student Who Does Not Complete Degree Requirements Within Six Year Window.</i></p>	<p>1. The student is eligible to complete the BSN program with enrollment in consecutive fall/spring semester enrollment until the program requirements are completed.</p>	<p>1. The student will submit an action plan and timeline to the Associate Dean of Nursing for completing <i>each</i> remaining course, describing their intent to complete the course requirements and outcomes in consecutive semesters.</p> <p>2. A summary of what other obligations the student has must be included with a time management proposal of completing the remaining course work in consecutive semesters.</p> <p>3. The Associate Dean of Nursing and-program faculty will review program completion requests on a case-by-case basis.</p> <p>4. The student will be notified of the decision by letter or electronically.</p>	