Purpose

The president needs input and guidance from key administrators to effectively manage the institution. The President's Cabinet serves as the VTC group that advises the president on all matters that either have a long term impact on the College or that impact more than one divisional area. The Extended Cabinet serves as a larger group of employees that meets at least quarterly to share information, discuss issues, and advise the president.

Statement of Policy

A President's Cabinet is formed to include the: President (Convener), Dean of Administration, Dean of Academic Affairs, Dean of Students, Dean of the Academic Program Development and Regional Campuses, Executive Director of Strategic College Operations, chief institutional advancement officer, Director of the Center for Sustainable Practices, Director of Human Resources and chief technology officer. An Extended Cabinet is formed to include a most direct reports to a member of the cabinet as well as a representative from both the Faculty Assembly and the Staff Council.

President's Cabinet meets weekly to discuss College business that has either long range impact or that cross divisional lines.

Procedures

The cabinet makes recommendations to the president of the College and approved decisions are widely distributed on the College’s campuses so the VTC Community is well informed about the operation of the College. The form of communication may include all college meetings, the President’s Report to the Board of Trustees, electronic notices or a combination.