Vermont Technical College
Manual of Policy and Procedure

Policy T315  Graduation Participation  5/6/97
8/10/05 revised
6/30/2009 revised
9/24/2010 revised

Purpose

To establish procedures for students to graduate from Vermont Technical College and participate in annual commencement exercises.

Statement of Policy

To graduate from Vermont Technical College in any degree or equivalent certificate program a student must:

1. Apply for graduation
2. Complete all program requirements
3. Have a 2.00 cumulative GPA
4. Complete 30 of the last 39 credits at Vermont Tech as a matriculated student in that program or is 15 credits minimum for programs of less than two years
5. Complete at least 50% of the course work at Vermont Technical College
6. Complete 60 credits minimum for an Associate Degree, 64 for ABET programs
7. Complete 120 credits minimum for a Bachelor’s Degree
8. Satisfy all financial obligations to the College
9. Successfully complete graduation standard assessments according to the requirements established by the VSC Board of Trustees.

Participation in the graduation ceremony for students who are not eligible to graduate is an option. These students are considered “walkers.” To be eligible for this option, students must:

1. Apply to participate in the graduation ceremony as a “walker” or non-graduate;
2. Be within ten credits of their program requirements at the time of application
3. Be approved by the College and the department for participation as a “walker”

Students who participate in graduation as walkers will receive their degree following the next commencement exercise after they satisfy their degree requirements.

Students who do not meet the graduation requirements at the time of application may participate in the ceremony and graduate if they meet the requirements at the time of commencement.
Students who do not meet the graduation requirements and participate as “walkers” have one year to complete their degree requirements under their current catalog and must re-apply for graduation in order to receive their diploma or certificate. Walkers will not be required to attend the ceremony where their diploma is conferred.

Students who do not meet the graduation requirements within one year may be subject to any new requirements in effect at that time of re-application for graduation. New requirements will be at the discretion of the department and based on program degree expectations.

The Registrar is responsible for monitoring the completion of the degree requirements.