Your business is invited to participate in the 14th Annual Vermont Tech Spring Career Fair. The Career Fair provides an opportunity for Vermont Tech students and graduates to access information directly from employers and educational institutions. The Career Fair is also a chance for employers to meet with top technical students from Vermont Tech. Employers participating in the Career Fair obtain priority placement on the Vermont Tech spring recruiting schedule. The Career Fair provides a great way to network with professors and colleagues.
PREPARING MATERIALS FOR THE CAREER FAIR

Hands-on, interactive, engaging, and eye-catching materials at your booth are always a draw for students. Help them understand what careers are available at your place of employment, and what qualifications they need to have to obtain those jobs. Some materials you might want to bring:

♦ Pamphlets and written material about your business.
♦ Giveaways such as: stickers, pens, notepads, cups, candy, key chains, etc.
♦ An item or two with your company logo to be raffled off.
♦ Job descriptions for jobs and/or Internships available.
♦ Name tag. We will provide one if you don’t have one.

Directions: Take Exit 4 off Interstate 89 in Vermont. Turn left if coming from the north, or right if coming from the south, heading east on Route 66. Follow uphill about one mile. The college will be in front of you. Make right turn and follow the front of campus. Make a left turn at the Red School House and continue towards the South Campus entrance on your left. Follow straight into the parking lot of the SHAPE/Campus Center. Students will be available to assist with unloading.

WEDNESDAY, MARCH 4, 2015

Plan to set up between 9:30AM and 10:30AM. Students will be on hand to help bring in materials. There will be a continental breakfast served until 11:00AM.

The Career Fair will be in session from 11:00AM to 3:00PM.

CAREER FAIR ATTENDANCE

It is expected that approximately 500 students will attend the career fair this year. Students from Vermont Tech’s Williston campus will be bussed to Randolph Center for the career fair. Students will be encouraged to bring resumes and to do research on the businesses in attendance prior to the career fair. Students will have a list of employers organized by degree program.

Because students will be attending classes throughout the day, career fair attendance will fluctuate. We expect the noon hour to be the busiest time and students to visit through the end of the day. Please don’t pack up early.

Please Note: There will be no electrical outlets.

Please register early! Space is limited!

Registration Form

Organization: ______________________________________
Address: ______________________________________
Contact name/title: _______________________________
Phone: ____________________________ Email: _____________________________
# for lunch _____________________
Will permanent jobs be available for graduates? _____________________________
Will summer Internships be available? _____________________________
Major(s) interested in: _____________________________

Career Fair Costs: $60 per table
Bonus: $50 per table w/alumni
Fee includes an 8 foot table, 2 chairs and table cloth. Additional props are welcome. Breakfast and lunch will be provided for two people unless otherwise noted.

Make checks payable to:
Vermont Technical College
Karry Booska, Career Development Center
PO Box 500, Randolph Center VT 05061
Tel: 802-728-1320
Credit card payments can be made to Jean Alexander by calling 802-728-1526
Registration forms can be emailed to kbooska@vtc.edu

Directions:
Take Exit 4 off Interstate 89 in Vermont. Turn left if coming from the north, or right if coming from the south, heading east on Route 66. Follow uphill about one mile. The college will be in front of you. Make right turn and follow the front of campus. Make a left turn at the Red School House and continue towards the South Campus entrance on your left. Follow straight into the parking lot of the SHAPE/Campus Center. Students will be available to assist with unloading.