

VERMONT TECH

Guidelines for Recommenders

Applicants for Vermont Tech's Dental Hygiene, Nursing, Radiography, and Respiratory Therapy majors are required to submit two letters of recommendation.

Applicants for the Vermont Academy of Science & Technology (VAST) are required to submit two letters of recommendation. One must be from a principal or school counselor.

Any other applicants may submit letters of recommendations by choice. While not required, we are happy to review additional documents that support applicants.

- Letters may be submitted in a variety of ways:
 - 1) Using the electronic request function through our application (**preferred**)
 - 2) Via email to admissions@vtc.edu
 - 3) Via mail to :
 - Office of Admissions
 - PO Box 500
 - Randolph Center, VT 05061
- Letters of recommendation must be submitted directly by the recommender and dated within 6 months of the priority deadline for Nursing & Allied Health applicants.
- Letters for Nursing & Allied Health applicants should address the following:
 - the applicant's work ethic and communication skills
 - the applicant's potential for adaptation to a fast-paced clinical environment
 - the applicant's potential to completely and compassionately deliver health care to patients across the lifespan
- Letters sent via email or mail must be sent directly from the recommender and contain the contact information of the recommender and the full name of the applicant.
- Letters from family members and friends are not permitted.