

2018 Vermont Tech Nursing Welcome Letter & Laptop Requirements

We are pleased to have you join us as a nursing student at Vermont Tech. You are venturing into a very busy year ahead, and we are here to support you through your journey. We are each here to help you be successful, but we also expect you to take responsibility for and make a commitment to your role as a student nurse.

You probably have lots of questions. Each of you will be attending the nursing program at one of our five regions throughout Vermont and New Hampshire. Each region has a Site Director who can answer any immediate questions that you might have. There will also be an information session for each site in May/June. Your Site Director will send you information with the date and time for that information session. In the mean time we have listed each Site Director's name and email address for you to contact them if you have immediate questions.

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|------------------------|---------------------|--|
| • Bennington | Rebecca Randall | Rebecca.randall@vtc.vsc.edu |
| • Brattleboro | Becky Steele | ESTeele@vtc.vsc.edu |
| • Dartmouth | Julie Cote | Julie.cote@vtc.vsc.edu |
| • Keene/Monadnock | Becky Steele | ESTeele@vtc.vsc.edu |
| • Lyndon | Julie Cote | Julie.cote@vtc.vsc.edu |
| • Middlebury | Rebecca Randall | Rebecca.randall@vtc.vsc.edu |
| • Newport | Julie Cote | Julie.cote@vtc.vsc.edu |
| • Randolph Center | Sarah Billings-Berg | SBillings2@vtc.vsc.edu |
| • St. Albans | Lisa Sullivan | LSullivan@vtc.vsc.edu |
| • Springfield | Becky Steele | ESTeele@vtc.vsc.edu |
| • White River Junction | Julie Cote | Julie.cote@vtc.vsc.edu |
| • Williston | Lisa Sullivan | LSullivan@vtc.vsc.edu |
| • Williston West | Lisa Sullivan | LSullivan@vtc.vsc.edu |

There will also be a one day new student orientation the week before classes start in August. Your Site director will give you information about orientation at the information session.

Typically, you will be in clinical two days per week (some evenings may be required) and in classes two days per week. You should plan on at least two hours of preparation for your clinical days and a minimum of eight hours per nursing course each week.

In order to utilize today's multiple educational technologies to the fullest extent, the availability of a personal laptop is a requirement for each of the nursing students in the Vermont Tech nursing program. You will need to have a laptop for the academic year 2018-2019 that includes the following:

- Windows 7 or higher (8, 8.1, or 10) (needed for installation of Safe Exam Browser)
- Please note, you must have a Windows operating system or MacOS for installation of Safe Exam Browser. You cannot use a tablet, Chromebook, or other alternative operating system.
- MS Office 2013 or higher
- 4 GB of Memory
- 160 Gig Hard Drive (bigger is better)
- Accidental coverage warranty is recommended as an option when purchasing a laptop

Microsoft Office Suite and Windows downloads are available to you as a student for a significantly reduced price at <https://vtc.onthehub.com>. You can buy this software as soon as you have registered and activated your VTC email account.

In terms of Financial Aid, the cost of a computer has been built into the 'cost of attendance' or budget for financial aid for \$1,000. This will allow you to apply for additional loan funds for this purpose. If you wish to take out additional alternative loan funding to cover the expense of a computer or other living allowances, you will need to select a lender. Our website has a page devoted specifically to private alternative loans at: <http://www.vtc.edu/admissions-aid/financial-aid/private-loans>. If you have questions about the loan process, please contact financial aid at 1.800.965.8970.

We strongly recommend you start looking at laptops now if you do not already have one available. You will have the opportunity to obtain a laptop from the bookstore if you prefer. The estimated cost from the bookstore is \$850-\$1200 and is subject to change. Contact information for the Vermont Tech Bookstore is 802-728-9265 and email at VTCbookstore@vtc.edu.

Additionally you can purchase a laptop from Dell at the special Vermont Tech Student website that is set up by going to www.Dell.com/VTC .

We are looking forward to a technology-rich school year and to your success.

Sincerely,

The Vermont Tech Nursing Faculty