Welcome to the Vermont Tech community! Below you will find a check-list of items to complete prior to classes starting and in preparation for the 2017 Welcome Weekend & Orientation.

A comprehensive schedule will follow in July. In the meantime, save the date for Welcome Weekend:

**Friday, August 18:** New residential students move-in  
**Saturday, August 19:** Commuter students check-in and orientation activities  
**Sunday, August 20:** Academic advising for all new students  
**Monday, August 21:** Classes begin!

Please complete the following pre-arrival steps **before** coming to Welcome Weekend:

- Check [www.vtc.edu/accepted-students](http://www.vtc.edu/accepted-students) for required program tool lists, the academic calendar and other important information.

- Activate your account and complete the New Student IT Checklist – See included instructions on the Information Technology sheet

- View and pay your bill online through the VTC Portal prior to August 18. Student billing information will be available later on this summer. Please contact Student Accounts with billing questions at 802-728-1301.

- Financial Aid – Please make sure you have completed the necessary steps to apply for financial aid. For questions visit [www.vtc.edu/financial-aid](http://www.vtc.edu/financial-aid) or call our Financial Aid office at 802-728-1248. Complete the Entrance Counseling & Master Promissory Note (MPN) at [www.studentloans.gov](http://www.studentloans.gov) if using federal direct loans.

- Complete the Family Educational Rights and Privacy Act (FERPA) Release Form which allows Vermont Tech to discuss your status with anyone you choose. Students can set up authorization online to allow the release of their student information to parents, spouses, or others, or to deny that release. This is found on the VTC Portal → Web Services → Student Academic Profile.

- VTC Health Form and VTC Health Insurance
  - Return the required VTC Health Form by August 1 or as soon as possible. If you need a health form, please visit [www.vtc.edu/accepted-students](http://www.vtc.edu/accepted-students). Please contact Student Affairs with any questions related to your health form at 802-728-1212.

  - All students are required to carry health insurance. If you already have your own health insurance, you may complete a waiver form to have the fee removed from your bill. From the VTC Portal choose Web Services → Student Billing/Financials → Student Health Insurance.

    If you do not complete the waiver form you will be billed $2,328. The waiver must be completed by September 30th or you will lose your ability to waive the insurance.
Return the VTC Housing Contract if you plan to live on campus. Please contact Admissions if you need a housing contract.

All students need a Student ID. If you haven’t already received one, please follow these steps:

→ Email a photo for your student ID to IDPHOTO@vtc.edu using the following guidelines:

1. Use a digital camera.
2. Student should be 3-4 feet away from the camera for the photograph; no selfies.
3. The photograph should have the student centered, include the head and stop at mid torso (upper chest).
4. Background must be a plain white or very pale colored wall with no other objects in the frame.
5. Please email the photo as an attachment to: IDPHOTO@vtc.edu The email must include the student’s first name, middle initial and last name, student ID#, major and campus or site you are attending.

Don’t forget to join our Facebook Group for Accepted Students! “Vermont Tech 2017 Incoming Class” at http://bit.ly/2rxxcUF.

We look forward to seeing you at Welcome Weekend!